

Meeting Minutes
COPC Capacity Building Focus Area
Sub-Committee Meeting
November 1st, 2006
COPC Office 1901 Main St.

In Attendance: Fran Boltz, Willie Dunn, Sister Beth Niederpruem, JonJay Stockslader, Jill A. Shuey, Rebecca Schicker.

- I. Welcome and Introductions
- II. Updates

- ◆ Volunteer Center

- ▶ Mailed out 75 Volunteer Center Agency Forms to agencies in the COPC area and emailed 25 out to the COPC partners. We have gotten 12 back so far.

- ◆ Inter-agency Networking Event

- ▶ We will be doing a presentation on COPC at the N.C.C.S.A. Information sharing meeting on Wednesday, November 15th at Heart and Soul.
 - ▶ Willie suggested that we do something quarterly.

- ◆ Events for Possible Outreach

- ▶ Sr. Beth suggested that COPC have a table at Heart and Soul in November and December to target holiday activities.
 - ▶ Salvation Army -> VFW Thanksgiving Event.
 - ▶ Sr. Beth -> Game Night, Book Night with Focus on Families.
 - ▶ Head Start/ 400 kids/ Sacred Heart and Main Street.
 - ▶ Diane Wood/ Abbott School (EPIC).

- III. Volunteer Agency Workshops

- ◆ Jill – will follow up with Phillip Buffone from the United Way regarding CEO workshops.

- ◆ Willie suggested working with Allen Booker and the Block Club Council to put together a workshop on “How Block Clubs can get funding from Weed and Seed”.
- ◆ Fran suggested a workshop for agencies on how to be stress free for the next 40 days.
- ◆ Ideas for Stress Free Workshop
 - ▶ Crafts (JonJay will ask craft instructor)
 - ▶ Ideas for shopping on the internet (JonJay top 10 list)
 - ▶ Selling on E-Bay (JonJay)
 - ▶ Having agencies bring holiday fliers
 - ▶ Networking
 - ▶ Recipes (Jill)
 - ▶ Calendar – ask agencies to email events to COPC ahead of time and COPC could put together a calendar with all the events.
 - ▶ Possible Dates – November 29th, 30th.

IV. Next Steps

- ◆ Follow up calls with agencies that returned VC Forms.
- ◆ Continue to work on website and database.

V. **Next Meeting: January 10th, 2006 Wednesday 9:00 AM, COPC office, 1901 Main Street.**